

The AUD

At The Norfolk County Fairgrounds

Technical Requisition Form

NAME OF EVENT: _____

PUBLISHED DATES OF EVENT: _____

Contact Name: _____ Phone: _____

Email: _____ Cell: _____

Fax: _____

Dates Booked

| Date | Time In | Time Out | Use | Other |
|------|---------|----------|-----|-------|
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Please provide a brief description of the event:

- Front Entrance Snack Bar Area P.A. System Ticket Office
 Vehicle Gate Fire Exit Access Extra Electrical Extra Parking
 RB Gate Picnic Area Extra Plumbing LLBO Permit
 Storage Curtains Portable Toilets Phone lines
 Stage Style _____ Size _____ Garbage Disposal Bin Size _____
 Chairs Style _____ # _____
 Tables Style _____ # _____ Extra Fire Extinguishers _____

Please list all outside Contractors who will perform on site work for your event. All firms must be licensed for their function, where applicable, and all must be insured and covered by the Workers Compensation Board. Certificates must be supplied or on site.

| Name | Function | Access | Contact Person |
|------|----------|--------|----------------|
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Floor Layout

On the back of this form you will find a layout of the AUD. Please provide a detailed drawing of your final set up.

Thank you for your booking of "The Aud" at the Norfolk County Fairgrounds. This is a unique facility that has a lot of extras that you will not find anywhere else. The purpose of this form is to inform you of the many options we offer and also to insure that our facility and operations staff, are informed of your needs.

The Aud

Operated by the Norfolk County Agricultural Society
 172 South Drive, Simcoe, Ontario N3Y 1G6
 519-426-7280 fax 519-426-7286
 george@norfair.com